

ABBA – Draft Terms of Reference v.3 2019 update

Purpose and aims of the group

Giving a voice to people with expert knowledge of a range of health and social issues

Collaborative

Working towards a Co-production model

Expert voices

Influencing commissioning, policy and strategy through engagement and consultation

Better commissioning/ services

Having a voice locally and nationally, through the Expert Link network

Working with User Voice around criminal justice issues

Membership

The group is run in collaboration between Opportunity Nottingham Beneficiary Ambassadors, Services for Empowerment and Advocacy(SEA), the CDP Service User Involvement Officer, who are responsible for the shared organisation and administration of the group. We also work closely with HealthWatch and User Voice.

Membership/attendance is open to Beneficiary Ambassadors, Expert Citizens, Peer Researchers, members of SEA and any member of the public with an interest in the aims of the group, including staff engaged in related services.

It is an open forum, which could be attended by any of the people of Nottingham or workers with an interest in the areas of work and issues covered.

Working methods

Currently administered by the SUCI officer at the CDP. Book rooms, refreshments, minutes etc.

Meets monthly for 2 hours.

Other working groups may be set up to look at specific issues as required

Anyone can suggest issues and topics to look at or bring pieces of work to the group for comment and collaboration

Facilitation of the meetings is open to anyone attending and we encourage all to take on training and 'have a go' in a supportive, empowering environment. A development opportunity, not just a meeting to passively attend.

We recognise that we all have wisdom to share and that we all have the potential to learn from each other and grow.

Development of the group is also collaborative. Its future development will be shaped by its members.

We welcome the opportunity to take part in consultation but would encourage commissioners and decision makers to work towards a co-production model

Objectives of the group

Work towards a coproduction model

The Core Principles of Co-Production

The core principles of co-production as described by the Social Care Institute for Excellence.

1. Equality – co-production starts from the idea that no one group or person is more important than any other group or person. So everyone is equal and everyone has assets to bring to the process.
2. Diversity – diversity and inclusion are important values in co-production. This can be challenging but it is important that co-production projects are pro-active about diversity.
3. Accessibility – access needs to be recognised as a fundamental principle of co-production as the process needs to be accessible if everyone is going to take part on an equal basis. Accessibility is about ensuring that everyone has the same opportunity to take part in an activity fully, in the way that suits them best.
4. Reciprocity – 'reciprocity' is a key concept in co-production. It has been defined as ensuring that people receive something back for putting something in, and building on people's desire to feel needed and valued.

Provide and arrange access to training for group members

Other organisations will be invited to be part of the group as equal members and facilitators, not just attendees. The group would seek to build relationships with strategic groups and send representatives. The group would hopefully expand the breadth of work it covers and would have the option to set up working groups on particular issues or projects.

Priority list

- Formal offer to commissioners and decision makers
- New Housing contracts and changes to London Rd hostel
- Release from prison to no fixed abode and Transforming Rehabilitation Agenda
- Women's Refuges (Homelessness, Domestic violence and mental health)
- Postcode lottery of services and the Integrated Care Strategy + Partnerships
- Housing in general/ rough sleeping
- New Drug/Alcohol Strategy for the city (CDP)
- Debt and financial vulnerability and universal credit roll out
- Mental health and Substance Use (Dual Diagnosis)/Mental health awareness Weeks (7-18 October). Themed meeting on October 18th. Work with Healthwatch.
- Gender specific provision
- Adverse Childhood Experiences and Trauma Informed Practice
- Expanding the group – Speak out events
- Co-Production Week (1-5th July)/Severe and multiple disadvantage day (3rd July) National and local
- System change
- HIV (Glasgow issues)/Needle exchange and sexual health

Agreed April 2019

Update March 2020